**ASCC Themes I Subcommittee**

Approved Minutes

Tuesday, December 12th, 2023 2:30-4:00 PM

CarmenZoom

**Attendees**: Andridge, Daly, Hilty, Palazzi, Steele, Vaessin, Vankeerbergen

**Agenda:**

1. Approval of 11/28/23 minutes
   1. Andridge, Palazzi; unanimously approved.
2. Anthropology/History/ Comparative Studies 3072 (new cross-listed courses requesting GE Lived Environment) (return)
   1. TAG
      1. *Recommendation:* The reviewing faculty recommend that the course instructor’s contact information (including office hours) be included on the syllabus.
      2. *Recommendation:* The reviewing faculty recommend that the department include the due date for the research essay on the course schedule (syllabus pg. 6-10) so that students can plan for the appropriate deadline.
      3. *Recommendation:* The reviewing faculty suggest that the departments carefully and continuously monitor the course material that is presented by the guest lecturers to ensure that the content presented is clearly connected to the goals and ELOs of the Lived Environments category.
      4. Approved with *three recommendations* (in italics above)
   2. Themes
      1. Andridge, Palazzi; unanimously approved.
3. Linguistics and NELC 3102 (new cross-listed courses requesting GEN Theme: Traditions, Cultures, and Transformations) (return) ALREADY APPROVED BY ASCC THEMES SUBCOMMITTEE; ONLY NEEDS TAG VOTE
   1. TAG
      1. **NOTE:** Since the initial review of this course,the Arts and Sciences Curriculum Committee has updated the list of required syllabus statements for all syllabi to include a statement on religious accommodations. This new, required statement is a result of a directive by the Executive Vice President and Provost and can be found here on the [ASC Curriculum and Assessment Services website.](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements) The reviewing faculty thank you for adding this statement to your course syllabus.
      2. **NOTE:** The reviewing faculty strongly encourage the departments to review the Attendance Policy found on pg. 7 of the syllabus. Though university faculty and staff are welcome to council students regarding a course withdrawal (should they believe that to be in the student’s best interest academically), students cannot be forced or required to withdraw from a course. Even when a withdraw is in a student’s best interest academically, there are other factors (financial aid, housing, athletic eligibility, etc.) that may influence a student’s decision.
      3. Approved with two notes.
4. History 3798.06 (existing course with GEL Historical Study and Diversity—Global Studies; requesting GEN Theme Traditions, Cultures, and Transformations) (return) ALREADY APPROVED BY TAG; ONLY NEEDS ASCC THEMES SUBCOMMITTEE VOTE
   1. **NOTE:** The reviewing faculty noted that the Religious Accommodations statement was mis-labeled as the Academic Misconduct statement. The ASCCAS staff contacted the unit directly after the meeting, and this administrative error has been corrected.
   2. Andridge, Palazzi; unanimously approved.